

OCEANSIDE HOMELESS TASK FORCE BOARD MEETING MINUTES

OHTF

OCEANSIDE

DATE: September 4, 2026
TIME: 10:00 AM
LOCATION: SOS
CHAIR: Shayla Day
NEXT MEETING: Shelly McCullough
October 2, 2026 Location: SOS (245 Hirst Ave, W)



ATTENDANCE: MLA Stephanie Higginson, Sean W (City Council PV), Brandon R (Island Health), Ted (ICCS), Kajsa (Public Health), Shelia S (Knox), Susanna N (SOS), Jamie B (OCAT), Shelly M (Co-Chair), Shayla D (DayHomes)

REGRETS:

Traci & Dani (MSDPR), Elizabeth D (MHSU-Island Health), Tina (Oceanside Outreach Society), Diana G (Housing Committee)

1. Land Acknowledgement

Shelly delivered the Land Acknowledgement, recognizing that the meeting took place on the traditional and unceded territory of the Snaw-naw-as and Qualicum First Nations. The acknowledgement recognized the ongoing connection these Nations have to the lands, waters, and communities of Oceanside, and offered respect to Elders past and present, and to generations yet to come.

2.) Approval of Previous Minutes

Previous minutes approved.

3.) Business Arising

3.1 Oceanside Seasonal Dry Shelter Pilot Update

- Shayla provided an update regarding the proposed temporary winter shelter and the work completed since the previous meeting.
- The full Temporary Use Permit application package was presented to the table. The package will be attached to the meeting minutes for members' review.
- The proposed shelter staffing schedule will also be attached for review.
- ICCS advised that, if DayHomes Society experiences a barrier or is not approved to hold the BC Housing shelter contract, ICCS would be open to further discussion about working together or taking over the contract.
- Ted advised that ICCS remains open to further dialogue regarding its potential involvement in the shelter project but has not made a formal commitment at this time. Before committing, ICCS would need a clear understanding of its role, costs, liabilities, political support, shared operating responsibilities and staffing model.

- The Task Force voted unanimously to support the development of an alternative BC Housing submission that would be appropriate for ICCS and DayHomes Society to work together to open and operate the shelter if DayHomes Society is not approved independently.
- The Task Force agreed that as many letters of support as possible should be sent to Parksville City Council between now and Tuesday evening. It is very important that we do our best to send personalized emails expressing our support rather than using templates. It is also important to use your personal email address, rather than a work-associated one, for the greatest impact.

3.2 Community Information Session and Meet the Operator

- Members reviewed the promotional flyer and discussed a few edits.
- The event will be called: Community Information Session: Proposed Temporary Winter Shelter for Oceanside
- Promotion of the Community Information Session and Meet the Operator event will begin in full force this coming week
- The revised flyer will be sent to Task Force members for circulation.

3.3 Vancouver Foundation Transforming Systems Grant

The Task Force was advised that its application to the Vancouver Foundation Transforming Systems Grant was not selected.

4. New Business

4.1 Community Gaming Grant

Members reviewed and discussed the proposed writing for the Community Gaming Grant

The Task Force agreed to apply for the Community Gaming Grant to supply the table with outreach goods and resources that had previously been supported through older funding held by the Task Force.

The completed grant proposal will be sent out to the members' for review.

5. Updates and Reports

OCAT – Jamie provided an update regarding International Overdose Awareness Day and Project Connect.

Knox United Church – Sheila advised that Knox United Church is strongly supportive of the proposed temporary winter shelter.

6. Attachments

The following documents will be circulated with the meeting minutes:

- Full Temporary Use Permit application package
- Proposed shelter staffing schedule
- Revised Community Information Session and Meet the Operator flyer

7. Next Meeting

Friday, October 2, 2026, at 10:00 AM

Location: SOS, 245 Hirst Avenue West

8. Adjournment

The meeting was adjourned.

Action Items

- 1.Task Force members and community partners to encourage **letters of support** to Parksville City Council before **Tuesday evening**.
- 2.Shayla to circulate the proposed Community Gaming Grant application.
- 3.DayHomes Society and ICCS to continue discussions about an alternative BC Housing submission if DayHomes Society is not approved to hold the shelter contract independently. *If Needed*.